



# Civic Memorial High School

200 School Street Bethalto, IL 62010  
Telephone (618) 377-7230 Fax (618) 377-7001  
<http://civicmemorial.bethalto.org>

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## Bethalto Sports Complex Field Reservation Information

Process and Requirements to Reserve a Field at the Bethalto Sports Complex During the Months of August-May:

During our period of use, the Bethalto School District will use a priority reservation system to provide the most access to teams that involve residents of our school district.

Priority A: The head coach and at least 70% of the roster live in the Bethalto School District.

Priority B: The head coach and at least 30% of the roster live in the Bethalto School District

Process:

1. Provide a roster with the names of all team members and the head coach that details an address for each member of the team. This roster must be provided to the office at Civic Memorial High School in order to determine your reservation priority.
2. Provide an insurance waiver and proof of insurance of at least \$2 million and have that waiver on file at the Civic Memorial High School office.
3. Reserve fields by either visiting the CM office or by emailing or calling to reserve a field or game.
  - \*\* Please note: The first time you reserve a field you must do it in person at the Civic Memorial High School office to provide documentation of the roster and insurance waiver.
4. Fees for games must be paid when reserving the field.
  - \*\* Fees for practices must be paid 1 week prior to your first practice

Pricing Structure:

Games

Field Rental: \$65.00 (two hours)  
Lights: \$40.00 (two hours)  
Concession Stand Access: \$25.00

Practices:

Field Rental: \$20.00 (two hours)

### **Make All Checks Payable to Civic Memorial High School**

- All fees must be paid prior to your event. In the case of inclement weather, refunds will be made.

*WE ARE EAGLE NATION!*



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## Sports Complex Field Reservation Sign-Up Form

Team Name: \_\_\_\_\_ Age Group: \_\_\_\_\_

Head Coach's Name: \_\_\_\_\_

Field Requested (circle one):

#1 (Varsity Baseball)

#2 (JV Baseball)

#3 (Varsity Softball)

#4 (JV Softball)

#5 Flex Field/Multipurpose Field

Dates Requested: \_\_\_\_\_

Time Requested (2 hour blocks): \_\_\_\_\_

**OFFICE USE ONLY:**

Roster on File: \_\_\_\_\_

Insurance Waiver on File: \_\_\_\_\_

Priority Registration: A B C D Date of Request: \_\_\_\_\_

Payment Received Date: \_\_\_\_\_ Method of Payment: Cash Check Credit Card